

Evenwood & Barony Parish Council

MINUTES OF THE ANNUAL MEETING HELD ON

TUESDAY 8 MAY 2018

COUNCILLORS: B. Nicholson

B. Maude

A. Lyons

J. Sewell

Clerk: Martin Clark

P. Townsend

R. Spraggon

R. Webb

M. Prince

1. ELECTION OF CHAIR FOR 2018/19

Cllr Lyons proposed Cllr Nicholson for Chair. The proposal was seconded by Cllr Maude.

RESOLVED: Cllr Nicholson accepted the nomination and took the chair.

2. ELECTION OF VICE-CHAIR FOR 2018/19:

Cllr Lyons proposed Cllr Maude as vice chair. The proposal was seconded by Cllr Sewell.

RESOLVED: Cllr Maude accepted the nomination.

3. DECLARATION OF OFFICE FORM SIGNED BY THE CHAIR:

Due to a technical issue the Declaration of Office form will be signed following the meeting in the presence of the Clerk.

4. DECLARATION OF OFFICE FORM SIGNED BY THE VICE CHAIR:

Due to a technical issue the Declaration of Office form will be signed following the meeting in the presence of the Clerk.

5. DECLARATION OF INTEREST:

None declared

6. PROGRAMME OF MEETINGS FOR 2018/19:

The Clerk referred to the recording of 2 consecutive meetings at Lands. This was due to the request made to hold a meeting at Windmill Chapel being turned down. Members were upset and disappointed by the decision as they had been made welcome last December. It remains a stated aim to take council meetings to the Barony.

Cllr Webb referred to the meetings being rotated between the Parish Hall and the Randolph Community Centre. As there was no cost associated to the community centre meeting they all should be held there. The Clerk advised members the decision to alternate the meetings was made by the council in order to continue to support other venues.

RESOLVED: Cllr Webb proposed that future Evenwood meetings are held at the Randolph Community Centre. Seconded by Cllr Spraggon.

It was also agreed that meetings may be subject to change.
The Clerk will contact Ramshaw School to ask if the July meeting could be held their in place of Windmill.

12 June 2018 (Lands)	11 December 2018	14 May 2019
10 July 2018 (TBA)	8 January 2019	
11 September 2018	12 February 2019	
9 October 2018	12 March 2019	
13 November 2018	9 April 2019	

7. MINUTES OF THE ORDINARY MEETING HELD ON 10 APRIL 2018:

RESOLVED: The minutes of the ordinary meeting held on the 10 April 2018 was proposed as a true record by Cllr Maude and seconded by Cllr Spraggon.

8. PROGRESS REPORT:

The Clerk informed members that following discussions with Inspector Andy Reeves of Bishop Auckland Police, the Chief Constable of County Durham, Mr Mike Barton will be here for a public meeting on Tuesday 5th June (6pm at the Randolph Community Centre). This will be for the public to voice its concerns over Policing locally and the level of Anti-Social Behaviour.

Members were informed the Chair and Clerk will meet with representatives from CA on Friday 25th May to discuss their planning application. It is hoped they can be persuaded to engage with the local community, especially those living in Copeland Row.

The issue of the alleged land grab in Lands was again reported to members as no one from DCC acknowledging emails or apparently taking any actions. It was suggested by Cllr Nicholson the gate should be padlocked to prevent access.

RESOLVED: The Progress Report was noted.

9. FINANCE/ACCOUNTS:

9.1 To approve the May Finance Report:

The Clerk informed members of one additional invoice:

CE & CM Walker (grass cuts x1) £401.60

Cllr Prince referred to the invoice for Smith Roddam (£947.00). The Clerk explained that this was the solicitor fees for the work done on the lease for the Randolph Community Centre.

This was ring fenced money and recorded as such during budget setting.

RESOLVED: The May Finance Report was proposed as a true record by Cllr Maude and seconded by Cllr Lyons

9.2 Annual Governance statement (Section 1 of external audit)

RESOLVED: It was proposed by Cllr Sewell and seconded by Cllr Spraggon that Evenwood & Barony Parish Council has met the accounting statements required for the 2017/18 external audit

9.3 To approve the draft end of year 2017/18 accounts (subject to audit):

RESOLVED: The end of year accounts were proposed as a true record by Cllr Sewell and seconded by Cllr Maude.

9.4 Effectiveness of Internal Audit and the appointment of internal auditor for 2017/18 accounts

RESOLVED: It was agreed that the internal audit effectiveness was in order and that Mrs Beverley Stout be appointed internal auditor for 2017/18. Proposed by Cllr Townsend and seconded by Cllr Lyons.

10. LOCAL MAINTENANCE:

There had been a report of 'puppy farming' on one of our allotments. The Clerk informed members the RSPCA are reported to have visited the site. Not aware of the outcome. It was agreed to contact the bank to organise a separate bank account for the allotments and transfer this year's rents into it.

Bus shelter at Bank Top and the one by Evenwood School have not been cleaned. Action: Clerk to contact DCC and request. (again)

Cllr Nicholson referred to an idea of having small plaques placed on the seats we have in Evenwood, Evenwood Gate, Lands, Ramshaw and Windmill to commemorate the 100 year centenary of the ending of WW1.

A request has been received from the owner of Central Stores at the Centre for an area CCTV camera to be installed. The amount of anti social behaviour in and around that area is causing concern. Members agreed that if this could be done then it would support this.

Action: The Clerk will look in to this and report back to the council.

11. GENERAL DATA PROTECTION REGULATIONS:

The Clerk informed members of the requirements under the new GDPR. The audit of data held had been carried out and the Privacy Notice for the council had been placed on the website. In addition, a new councillor privacy notice and a general data consent form had been prepared.

The council will be the Data Controller and it is expected an amendment to the Bill would mean the Clerk could be the Data Processor.

12. CORRESPONDANCE:

12.1 Interserve Ltd – Notification of community event (meeting)

Community meeting to be held at Ramshaw School on Thursday 24th May between 4pm and 7pm. Purpose is to communicate the changes being made to the original plans.

12.2 Ramshaw Primary School

A thank you for the £100 donation to the schools 'Rifles' project. Noted.

12.3 Evenwood CE School

A thank you for the £100 donation to the planned 25th anniversary of the nursery. Noted.

13. PLANNING:

None

14. DATE AND TIME OF NEXT MEETING:

Tuesday 12 June 2018, 7pm, Lands Village Hall

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